

### *Frequently Asked Questions:*

- **How early should my child be at their bus stop?**
  - We recommend 5-10 minutes before the bus is expected to arrive. With changes in weather, road conditions/obstructions, students riding, and so forth, the times on the bus route can vary. Your child is required to be out at their bus stop, ready to board the bus when it arrives.
- **Can my child ride another bus after school?**
  - Due to the increased bus ridership on the district buses, the Transportation Department/school buildings are unable to honor any request for bus passes at this time. We apologize for any inconvenience this may cause families. Please be sure to plan accordingly for your children.
  - Emergency Purposes: A request may be sent in with the following information to be considered for approval.
    - Date
    - Student name
    - Reason for request
    - Name & Address of where the student is coming from or going to
    - Parent/Guardian signature
    - Phone number to reach parent
- **How does discipline on the bus work?**
  - Bellefontaine City Schools does not discriminate in application of disciplinary procedures on the basis of race, creed, color, national origin, age, sex, or handicap
  - Due Process:
    - First Level – Written Warning
    - Second Level – Suspension from bus for one school day
    - Third Level – Suspension from bus for three days
    - Fourth Level – Suspension from bus for five days
    - Fifth Level – Suspension from bus for the remainder of semester and or school year
    - ALL ARE BASED ON THE LEVEL OF THE INFRACTION AND ULTIMATELY COULD RESULT IN STEPS BEING SKIPPED!
- **What are the bus rules?**
  - Please refer to the Student Transportation Handbook.